

Town of Milladore Board of Review
Friday, April 29
6:30pm to 8:30pm
Town Hall of Milladore, 3720 County Road P, Milladore

AGENDA

1. Call Board of Review (BOR) to order.
2. Roll Call
3. Confirmation of appropriate BOR and Open Meeting Notices
4. Select a Chairperson for BOR.
5. Select a BOR Vice-Chairperson.
6. Verify that at least one BOR member has met the mandatory training requirements.
7. Verify that the Town has an Ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. 70.47(7)(af).
8. Review of new laws.
9. Adoption of amendment to policy regarding the procedure for sworn telephone testimony and sworn written testimony.
10. Adoption of policy regarding the procedure for waiver of BOR hearing requests.
11. Receipt of the assessment roll by the Clerk from the Assessor.
12. Receive the Assessment Roll and sworn statements from the Clerk.
13. Review the Assessment Roll and perform statutory duties
 - a. Examine the roll
 - b. Correct description or calculation errors,
 - c. Add omitted property, and
 - d. Eliminate double assessed property
14. Discussion/Action – Certify all corrections of error under state law (Wis Stat 70.43)
15. Discussion/Action – Verify with the Assessor that open book changes are included in the assessment roll.
16. Allow taxpayers to examine assessment data.
17. During the first two hours, consideration of:
 - a. Waivers of the required 48 hour notice of intent to file an objection when there is good cause,
 - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court requests to testify by telephone or submit a sworn written statement
 - c. Subpoena requests
 - d. Act on any other legally allowed or required OR matters
18. Review Notices of Intent to File Objection
19. Proceed to hear objections, if any and if proper notice/waivers given, unless scheduled for another date.
20. Consider/act on scheduling additional BOR Date(s) if needed
21. Read Changes to Assessment Role
22. Review Sales for 2021 Calendar Year
23. Share overall summary of Total Value
24. Compliance Status with State, plan for 2023 (maintenance), 2024 tentative re-eval
25. Adjourn (to future date if necessary)

Christine Hollar, Town Clerk, Town of Milladore

Posted April 19, 2022

Adjusted Agenda April 22, 2022